



## PROBATION DEPARTMENT



**Kalisa Rochester**  
Chief Probation Officer

### **Committee of the Local Community Corrections Partnership (CCP)**

#### **Executive Board Meeting Minutes**

July 18, 2023, at 3:00 p.m.

2222 M Street, Merced 95340

Basement Conference Center Los Banos/Livingston Room

#### **CCP Executive Board Members or Representatives Present**

Kalisa Rochester, Chief Probation Officer- Chair	Probation
Kimiko Vang, Director	Behavioral Health & Recovery Services
Nicole Silveira, District Attorney	District Attorney
Vincent Andrade, Public Defender	Public Defender
Yvonna Brown, Director	Human Service Agency
Corey Gibson, Undersheriff	Merced County Sheriff
Greg Sullivan, Captain	Merced County Sheriff

#### **Absent**

Amanda Toste, Court Executive Officer	Merced Superior Court
Justin Melden, Commander	Los Banos Police Dept.

#### **Additional Attendees**

Joel Daffron, Deputy Chief Probation Officer	Probation
Christopher Henn, Deputy Chief Probation Officer	Probation
Sarah Marsh, Director of Administrative Services	Probation
Sharlee Fragulia, Staff Services Analyst II	Probation
Beatriz Ramirez, Probation Program Coordinator	Probation
Amber Phillips, Management Analyst	Merced CEO's Office
Eric Ramirez	Guest Speaker

#### **Call to Order**

Chief Rochester called the meeting to order at 3:05 pm.

#### **Introductions**

Roundtable introductions were made.

#### **Public Comment**

There were no public comments.

### **Approve May 1, 2023, Meeting Minutes**

Chief Rochester asked for a motion to approve the May 1, 2023, meeting minutes. District Attorney Nicole Silveira motioned, and Public Defender Vincent Andrade seconded. There were no abstentions. There being no opposition, the minutes were approved.

### **2022-2023 Annual Data Review**

Chief Rochester informed everyone that in the past Sharlee would review the individual quarters and program data. In this instance, she will review the fiscal year-end data. Chief Rochester then introduced Eric Ramirez. He spoke to the group about his experience with probation and Symple Soul. He shared his history and experiences within the system and spoke about his experience with BI/GEO, Leadership for Life, Symple Soul, and his time at the Growlersburg Conservation Fire Camp while incarcerated. Symple Soul taught him a lot of patience. He felt his probation officer Labuga cared about him. The Executive Committee thanked Eric for coming and speaking with them.

Staff Services Analyst Sharlee Fragulia reported on the following annual data for the 22/23 fiscal year:

- ACE Overcomers
- Day Reporting Center - They'll be going to Request for Proposal (RFP) in September for the center and asking for 100 slots. In the past, they had 70. This will eliminate the average waiting list of 25 per quarter for the past year.
- INK.OFF ME - The program was designed to eliminate barriers to employment. They've opened the program to the community. The committee had no issues with that.
- Leadership for Life – There was a 52% graduate rate last year. This year it was 63%.
- Lifeline Community Development Corporation (Lifeline CDC) – Lifeline is the first contact clients just out on parole have and Monika works on connecting them to the services they need before they leave.
- Phoenix Project – The project is a long service for technical careers that take time for clients to complete; 31% last year and 39% this year.
- Symple Equazion/Symple Soul Food Truck - The people who participate receive a paycheck, do classroom work, get on-the-job training, and acquire life skills.
- Transitional Housing - The Executive Committee increased the budget last year from \$100k to \$400k which contributed to a significant increase in the number of people housed from the previous year. A new house was obtained with ten beds (four female and six male). This should help resolve a waitlist issue that averaged about 12 people per quarter this last year. Concern was expressed regarding males and females cohabitating in the same house. David Carr has an active male/female house in Los Banos running on the same plan. It's been successful. He plans on running the same program in Merced. Concern was expressed regarding the number of incidents or calls at the Lost Banos house due to male/female cohabitating in a shared house. The committee would like Sharlee to ask David Carr how he will ensure the household will comply with the Prison Rape Elimination Act (PREA) and ensure the safety of the residents. He was attempting to address the lack of female beds and the waitlist. Both Merced house managers are

women. Sharlee will look into the situation further and will discuss this with him and bring him in at the next meeting.

- Probation K9 Sage
- Bail Reviews
- AB109 Drug Tests & Statement of Admission
- Incentives and Sanctions
- AB109 Assessments
- AB109 Home/Field Visits & Office Visits
- AB109 Post Release Community Supervision
- 1170(H)(5)(B) Mandatory Supervision
- ASAM Assessment at the Jail
- Merced County Sheriff's Office Jail Re-Entry and Alternatives to Incarceration Programs
- AB109 Operational Expenditure Tracking – Director of Administrative Services Sarah Marsh reported that fourth-quarter expenditures were status quo throughout the entire fiscal year for each respective quarter. They haven't expended funds to the sheriff JBCT project construction, Pre-Trial, or the modular at the Jail CC since they haven't received any billing yet. Captain Sullivan believes the modular will be around late October. They've got the \$6M project state and county approvals and are in the construction schedule now. Sarah believes they should realize some of those expenditures for the next fiscal year. The \$1M for Pre-Trial has not been expended. For the most part, the one-time expenditures have not been expended, so everything has been re-budgeted for the new fiscal year as far as the one-time expenditures are concerned.
  - For proposed 23/24 they have a few different pieces that they're requesting. Sarah noted some of the overall ongoing requests. Probation is in the process of taking a lot of the staff located at the Trident Center and moving them over to 600 W. Olive. The only staff that would remain at the Trident Center would be the treatment team (the Peer Support Specialist conducting the Leadership for Life classes). She's forecasting that the Sheriff will need the Trident Center when the jail comes down. When 25th Street is finished, then everyone would be out of the Trident Center for the Sheriff to utilize. Behavioral Health and Recovery Services (BHRS) is moving with them to 600 West Olive. They have cubicles set aside for BHRS. They want to rent space across the street, which is about 2800 sq. ft. to place the Peer Support Specialist to run program. They'll be able to move the Peer Support Specialists out of Trident and then have the Program Specialist there. The rent will be \$50k for the eight months.
  - The increase for INKOFFME was because last year they only funded five months. Chief Rochester confirmed with the committee they were ok with servicing non-probation clients as well.

### **Public Defender Presentation**

Public Defender Vincent Andrade stated they're seeing an increased number of collaborative courts which is wonderful. He is interested in a support staff person to work with an attorney. The Legal Process Clerk (LPC) category can also work with clients. They can provide information and services. One of their LPCs also works with post-conviction relief. Having someone who is

working with the attorney, working with clients moving from mental health diversion, etc., would be nice. One, in particular, works with clients, conservatees, and those seeking post-conviction relief. They see crossover and increased caseload. Due to covid, they saw a decline in numbers, but an increase now especially with collaborative court referrals. He's requesting support for one LPC position.

### **Discussion FY 23/24 Strategies**

Chief Rochester asked if anyone else had any additions to add for this year's strategies or any concerns. The only question she had was Phoenix Project. It looks like they're requesting more money again. It's a Cost-of-Living Adjustment increase. It increases for Probation as well. This is expected. They'll stick with the current strategies other than the slight increases already discussed. Chief Rochester confirmed everyone was good with the adult probation program's lease. She asked if anyone had any issues with the Day Reporting Center. Transitional Housing went up because they're going to 100 spots. It will go out to RFP. The committee had no issues with the plan to tie the Day Reporting Center with the community. There will be a slight increase for INKOFME. Chief Rochester is in support of Public Defender Vincent Andrade's request and the Sheriffs agreed.

### **Vote FY 23/24 Strategies**

Based on the discussion at today's meeting, the strategies have been agreed upon. Sharlee will develop the final strategies which will be sent electronically by email for a vote. If anything changes, everyone will be notified.

### **Adjournment**

The meeting was adjourned at 4:09 p.m.

Minutes by Priscilla Martin, Secretary III